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**Knowledge Process Outsourcing** 

# Want to start your own data entry business?

Do you want to **start your own data entry company?** Don't want to invest much in your business? If yes then place your bidding with us along with your samples. Here's how you can get started with your own business of data entry.

Because of the digitalization of data in different companies and organizations, the data entry business has gained high popularity in the past few years. Thus, there is enough work for you for data entry. Right from corporate houses to small companies, everyone wants their data to be maintained and stored appropriately.

Data Entry business serves those organizations that want to outsource the work for maintaining their data digitally. If you are skilled enough and have good typing speed on the system then you can go for this business. Initially, the typing speed can be slow but it needs to be improved gradually.

#### Requirements for data entry business-

If you want to own a data entry business then you must fulfill these requirements-

- · Computer knowledge is a must for everyone
- · Software knowledge and IT skill is also required
- · Should have good typing Speed
- · Must have typing Accuracy on different digital platforms
- · The ability of meeting deadlines
- Good reading and interpersonal Skills
- Excellent writing skills
- · Must be able to manage a team of freelancers and data entry operator

#### **Types of Data Entry**

Majorly, there are two categories of data entry services that include online data entry and offline data entry. The only difference between these two is the application of the internet in these services. Whatever sort of typing you're choosing for your business, companies will approach your firm and provide you with relevant files that needed to be submitted within the given deadline. **Start a data entry business** by understanding these types of data entry services.

Let's check these two data entry services in a detailed manner-

### Online Data Entry

This is a type of data entry service where an internet connection is required to perform data entry. It is the most common practice of BPOs that use online data entry services. You'll get the data in the form of files and folders and then submit it to a digital platform

## Offline Data Entry

In this sort of data entry, you don't require an internet connection for performing data entry. Some most common forms of offline data entry are handwritten data entry, form filling data entry, and conversion of hard copies into soft copies.

Are you looking for **business opportunities for data entry projects?** We're here to help you in giving data entry projects. For this, just place your bid and also provide your samples. Get connected with us for a profitable data entry business.

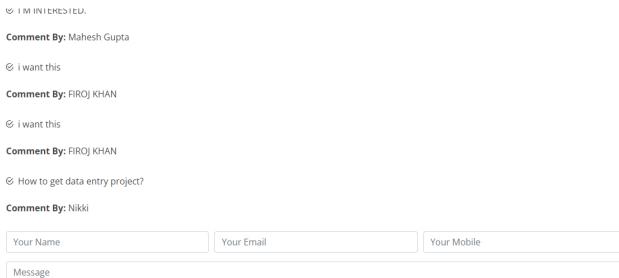


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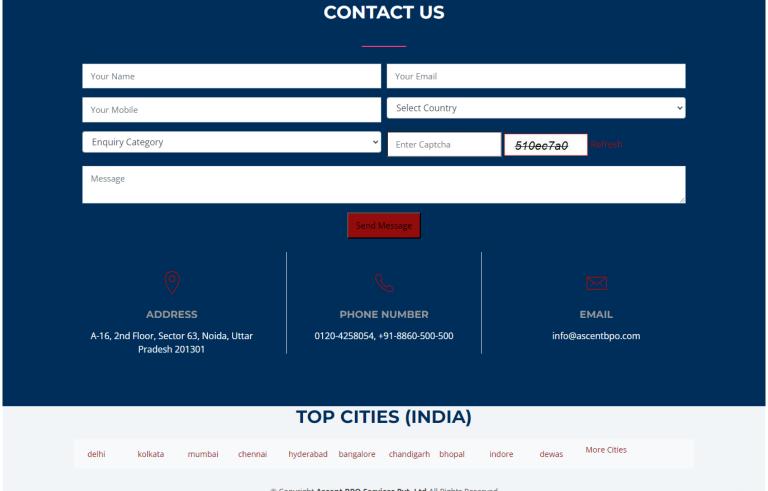




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